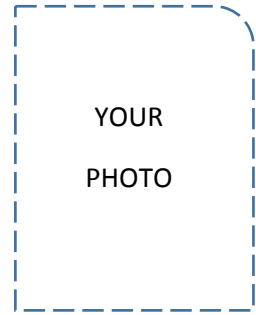




**LABORATORIES OF  
FAKULTI KEJURUTERAAN AWAM DAN ALAM SEKITAR**



**A1 Form: Laboratory use and safety briefing form**

(Please complete ALL the documents needed and  the checklist below)

<b>Student of:</b> (    ) <b>Diploma</b> (    ) <b>Degree</b> (    ) <b>Master/PhD</b>
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Students should; Checklists

1. Provide a complete application form of 'Application to use laboratory and equipment'
2. Obtain the confirmation, permission and approval from the Engineer Assistant at the laboratory involved
3. Provide a complete documents of:
  - a) Details of your work processes/experiments
  - b) List of chemicals and equipments you want to use together with its SDS and SOP
  - c) Your Personal Protection Equipment (PPE) availability
4. Read, understand and obey the laboratory regulations as follows:
  - a) To dress a complete laboratory attire with the proper and appropriate usage of PPE
  - b) to record your attendances and all the equipment you used in the log book provided
  - c) To ensure that the equipment is under your control and take action on the safety of your self-features, equipment and laboratory
  - d) To return the equipment/apparatus used in good condition and clean
  - e) To report on any loss or damage that occur on any equipment you used. Every damage or loss of the equipment during your experiments, it is your responsibility to replace it
5. Understand and obey that **ALL** experiments shall be carried out **ONLY** during working hours (Undergraduate/Postgraduate) and **postgraduate students are not allowed when the studies and learning are in progress**

**DECLARATION BY STUDENT**

I have provided ALL the required documents mentioned above and will comply with the laboratory regulations that has been set, if it fails, I will accept all actions that will be taken by the laboratory committee on me.

.....  
(student signature)

Name:

Matrix No:

Hp. No :

Date :

Attach the application form for laboratory use.

